Notes of a Committee Meeting of the 103rd Entry Association held on Zoom at 1600 hrs on 5th December 2020

Present: BRN, MFHW, CJW, LG, LS, DP, KB, BGL, MW

1. **Apologies** - nil.

2. **Minutes of the Jun 20** meeting were accepted.

3. **Treasurers Report** - MW submitted a report on our finances which is attached to these minutes. There is currently £1034.21 in the account. Independent scrutiny of accounts not carried out due to present circumstances; Committee approval instead.

4. **Reunion 2021** - at the moment, Reunion 21 will go ahead subject to final approval on 5 Jun 21 committee mtg. MW reported that the hotel was still in business and confident of being available in July 21. Menus and/or option of a Bar B Q will be finalized on 5 Jun. Reminder issued in newsletter for those with food allergies to contact hotel and MW. Name badges to be supplied - **KB action, CJW to do the inserts**. A free drink was proposed and BGL offered to make drink tokens for the bar. A raffle was proposed with members supplying bottles, etc. Reminder to be issued prior to the Reunion.

5. **Newsletter**: BGL has submitted the latest newsletter. Reunion reminder to be added and executive comment from BRN.

6. **RAFHAA** - LS and BRN updated committee on their progress with HAA - very positive feedback - see latest newsletter 8 Dec 20 for more detail.

7. **Website** - MW questioned whether the website was relevant; majority of committee felt that it was and should continue. CJW reported that the website was now "secure". Ongoing review.

8. **Member Contact** - as a result of BM's death not being reported to members quickly enough, BRN apologised for his oversight due to personal circumstances. He requested that a backup committee member (KB) be appointed as a backstop to send out notices. CJW advised that the e mail list could be stored securely on the website with access granted for nominated committee members to use.

9. **AOB** - KB advised Paul Collins' change of address. CJW questioned whether to continue sending Entry Xmas cards; BRN said that it was more important than ever this year and the cost was not high. To be reviewed in 2021. BGL asked whether Entry Friends were able to be invited to Reunions - affirmative.

10. **Date of Next Meeting** - 5 Jun 21; location tbd.

L Garden
Secretary
9 Dec 20

Enclosure - 103rd Entry Association Accounts 2020

103RD ENTRY ASSOCIATION - TREASURERS ANNUAL REPORT 23/11/20

Date	Transaction	Paid In	Paid Out
23/11/20	Balance brought forward from 4/10/19	1093.30	
18/12/19	Cheque 136 to B. Neal for postage		22.39
13/1/20	Cheque 137 to C. Wales for Xmas Cards		8.10
14/1/20	Cheque 138 to H4H - Annual Charity Donation		25.00
21/1/20	Cheque 139 to Woodland Manor Hotel (half of deposit for reunion)		250.00
27/2/20	Cheque 140 to C. Wales for newsletter		21.98
24/3/20	Annual subs - Ron Dent	10.00	
1/6/20 to 25/6/20	Annual Subs (61 x £10, 4 x £5, 1 x £15	645.00	
9/7/20	Cheque 144 to Woodland Manor Hotel (remainder of deposit for reunion)		250.00
30/7/20	Cheque 142 to C. Wales for newsletter exp.		7.44
20/8/20	Cheque 143 to C. Wales for website		54.00
03/11/20	Cheque 144 to C. Wales for Domain Name Renewal		25.18
23/11/20	TOTALS	1748.30	664.09

Balance (1748.30 - 664.09) = £1084.21

OUTSTANDING

Cheque 145 to Leukaemia Research (Bob Mawson)	25.00
Annual Charity Donation (RAFA)	25.00
TOTAL	50.00

AVAILABLE £1034.21

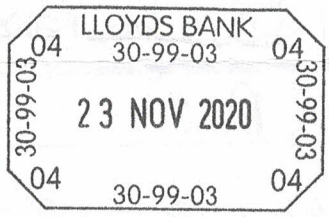
This is £34 down on last year but £500 has been paid to Woodland Manor Hotel towards buffet costs (estimated £20 p.h.)
Membership is down by a couple this year.
Website costs reduced, that's Chris.
Newsletter costs will be reduced slightly by more going out by email rather than post.

WOODHOUSE 23/11/20

LLOYDS BANK

301983 00037862

DATE	CODE	REFERENCE	DEBIT	CREDIT	BALANCE
280820		Brought Forward			1109.39
031120	CHQ	000144	25.18		1084.21



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